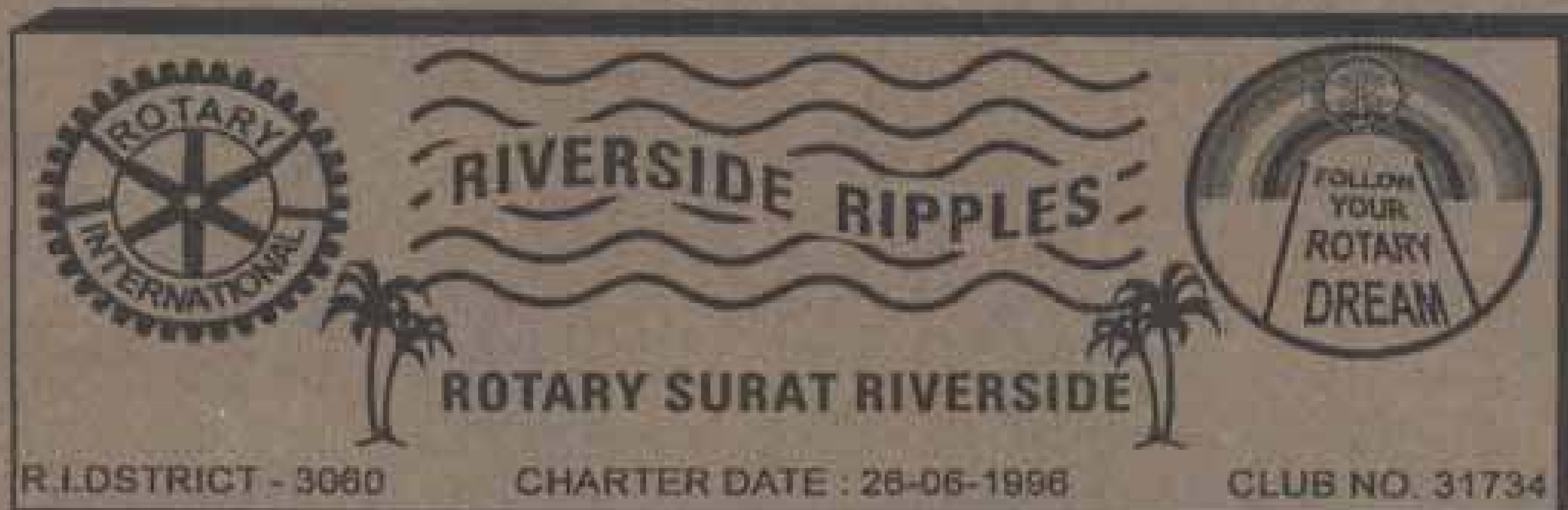


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Vol. : 1



R.I. PRESIDENT 1998-99
JAMES LACY

DIST. GOVERNOR 1998-99
DR. CHETAN PATEL

INSTALLATION MEET

PROGRAMME - BULLETIN

11TH JULY '98

PRESIDENT 1998-99
VISHAL SINHA

SECRETARY 1998-99
JUGALKISHOR SHINGLOT



RIVERSIDE RIPPLES



ROTARY SURAT RIVERSIDE

R.I.DISTRICT - 3060

CHARTER DATE : 26-06-1996

CLUB NO. 31734

PRESIDENT

VISHAL SINHA

Add. : "Award Motors", 6, Swagat Complex,
Opp. Sneh Milan Garden, Majuragate, Surat.
Ph. : 474923 Fax : 478879
Mobile : 98250-13811

SECRETARY

JUGALKISHOR SHINGLOT

Add. : "saurabh", 60, Radhenagar
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Ph. : 224022, 221014

VICE PRESIDENT

Arvind Kumar

Ph. : 883502, 793688

PRESIDENT ELECT

Dr. Sunil D'souza

Ph. : 665989, 476513

TREASURER

Siddharth Shah

Ph. : 603859

DIRECTORS

Club Service

Amit Aditya

Ph. : 423655

Vocational Service

Mdyen Lokhandwala

Ph. : 423155

Int. Service

Sanjay Pandya

Ph. : 610324

Community Service

Stanley Martin

Ph. : 870834

SGT-AT-ARMS

Manoj Patel

Ph. : 211204

Dear Friends,

The new Rotary year dawns and we all are revving up to take up the new challenges. Like in the past, we all are eagerly looking forward for an eventful year. Our nascent club, now in its third year, is bubbling with youthful enthusiam to take up the challenges for a noble cause - to follow our Rotary Dreams.

Friends, I am Siddharth Shah, the editor of this Ripples of the Rotary Surat Riverside. I shall be bringing the activities of our club and district every week to you. I am ably assisted by Rtn. Arvind Kumar in this endeavour. Please feel free to communicate your views and ideas.

Editor : Siddharth Shah

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(R) 793688

Our next meeting is the Installation meet night for our new team of office bearers.

Date : 11th July '98 (Saturday)

Venue : "Samruddhi", Near Makkai Pool, Nanpura.

Time : 8.00 PM

President Mahendra Kajiwala and his team will welcome the new team under the able leadership of Rtn. Vishal Sinha. The meet will be honoured by IPDG Manoj Desai. The ceremonial function will be conducted under the aegis of Rtn. Dr. Ajay Bhardwaj.

The installation meeting is going to be an important event for our club. All are invited with Annes and Annettes to make it a memorable one. The installation meet will start at sharp 8.00 PM. So do not miss the opening ceremony. Be there, sharp at 7.45 PM to welcome guests and participate in the function. Sumptuous dinner awaits you after the meet is over.

This installation meet is also a golden opportunity to bring in prospective members so that they may get a feel of Rotary and the Rotary family. If you know some one who has a penchant for social cause and can be a successful Rotarian in its true spirit, don't hesitate. Let your friends share the joys of Rotary.

Rtn. Siddharth Shah

Profile

Rtn. Vishal Sinha

Incoming President 1998-99.

Rtn. Vishal Sinha's personality can be summed up in two words - ebullient and charming. Born to Dr. Mrs. Indiraben Sinha and Dr. R. P. Sinha on 1st June 1973 at Surat, Vishal did his schooling from St. Xaviers High School. He took up professional education in Mechanical Engg. from Nashik. Not content with one qualification, he added another feather in his cap-a double Diploma in Automobile Engg. from Baroda. Today his passion and profession go together. A serious automobile enthusiast, Rtn. Vishal today has a business in Automobiles dealership of no lesser name than that of Maruti and Royal Enfield.



Rtn. Vishal joined Rotary Surat Riverside as charter member in year 1996. In the maiden year of being a member, he was Director, Community Service and Chairman of Pulse Polio programme. In 1997, he contributed towards club activities as Vice President.

He is happily married to Ann. Neena.

Rtn. Vishal, with his youthful charm and energy is eagerly looking for a meaningful and result oriented year of Presidentship. Vishal, you are aiming for the sky, we shall take you to the stars. To shine brightly on the horizon of 'service above self' for the betterment of mankind.

Profile

4.P.D.G. DR. MANOJ DESAI, Installing Officer

Dr. Manoj, whether it is his professional career or career in Rotary, has gone about & chalked his path with quiet determination, concern for perfection, focussed attention & steadfast single-mindedness. The chronicle of his childhood & academic achievements can be described in one sentence - from schooling to the masters in orthopaedic surgery - consistently brilliant.

He is a charter member of Rotary Club of Jawaharnagar West since 1986. His amazing ability at parallel processing & multi-tasking is increasingly in evidence in Rotary service. His number of publications, slide shows & video cassettes have made significant contribution & earned accolades.

His unflagging efforts in the past few years to better the community around on Polio Plus front are path-breaking. The sweep of his courage of far flung places in the district & his tenacious, imaginative & innovative methods of doing the job have produced results with stunning effects. Quite expectedly he has brought laurels to the District 3060 at national level in Pulse Polio.

The literary streak in his personality is a pedigree of his parents Prof. Dolatbhai & Dr. Sarojiniben who are both doctorates in education. To cap it all he is married to a modest & very dignified Radiologist by profession, Dr. Sharmishthaben who is his solid forte. Ann. Sharmishthaben & Rtn. Manoj have two lovely children, Sapan & Neil. They all live contented lives with his parents & his brother's family as a joint family, a fast vanishing system even in our own country.

During his tenure as a DG of this District 3060, he has shown various ways of working in Rotary - Do we call it an approach by CONSENSUS or leading by example ! Whichever way we look at it, he excelled and so did our District under his stewardship. He has lot many Rotary Years left in him and we look forward to him with wonderful & outstanding achievements during his future Rotary Assignments. As usual, he also earned lot of nicknames, what we call in arithmetic, directly proportional to his work and/or style; and to us he deserved all of them and we wish him still many more such NICKNAMES.

HONARARY MEMBERS

Shri Ravindra N. Vepari - Chartered Accountant

Born on 14th May 1938, Shri Ravindrabhai Vepari is a prominent citizen of Surat. He is a practising Chartered Accountant with more than three decades of experience in Audit, Tax consultation and Finance management. He worked as part-time faculty at various colleges sharing his knowledge with M.Com. and M.B.A. students.

He is associated with many organisations and offices in various capacity. He has excelled in presentation of papers related to Taxation, Financial Management and Accounting standards. He has travelled extensively and has made significant contribution in the field of Taxation and Finance Management.

He is happily married to Smt. Pratibhaben. His son, Hiren, C.A. has joined hands to strengthen the invaluable services in his field.

We welcome him to our Rotary family.



Shri Ashokbhai D. Desai - Architect

Born on 1st July 1948, Ashokbhai Desai completed Bachelor of Architecture from M. S. University, Baroda. He pursued higher studies at Washington University, U.S.A. where he completed the Masters degree in Architecture.

Ashokbhai Desai is affiliated to various institutions of Architecture and Interior Design. He is on panel as Architect of various public and private organisation.

Today he is controlling his business, ably supported by more than twenty five qualified engineers having latest resources for architecture and structural work. To his credit are more than one hundred and fifty projects and a lot more ongoing projects. His contributions are exemplary and a milestone for this city.

We welcome him to our Rotary family.



Farewell Message

By President Rtn. Mahendra Kajiwala :

At the outset, I have to mention few things which defined my role as the leader of the club at the beginning of Rotary Year 1997-98 which I wish to highlight as strengthening of the club, brotherhood/fellowship level among my fellow rotarians, Anns & Annets.

I can say with real pride that we, as ROTARY SURAT RIVERSIDE, have achieved all this with absolutely no difficulty. Entire Team of mine worked in tandem with me all the time with humility and steadfastness. All the activities wouldn't have been possible without the ROCK SOLID support from my team members. I appreciate their services and efforts on behalf of the club and in my personal capacity.

I wish to mention about my Board Members in particular.

With Hon. Secretary Anand Achrya & Treasurer Jugalkishor Shinglot, it is now like a family bond. We become close friends from Day One. The vibes started matching every time we met for any kind of Brainstorming Session. I even wonder as to why didn't we meet before we joined ROTARY !!! Both of them showed, not only showed, performed too, with 100% enthusiasm; readiness to work at any odd hours; no excuses for ANYTHING whatsoever the situation would be. Now, when Jugalkishor Shinglot & Siddharth Shah are taking respective slots during new year; I wish them all the very best - But, first things first, let's all give these two "dynamos" of the year gone by, a very big hand.

Vice-President & President Elect Rtn. Vishal Sinha was always a person who defied all odds to finish the task if I was ever short of time. At Zonal Polio Plus Preview Meet at Daman or District Assembly [at the beginning of the year & at the end of the year, too], Preparation for District Conference at Vadodara, etc.; he was always there to oversee everything. I wish him special ELDERLY wishes as he is taking charge of our club during Rotary Year 1998-99 to "FOLLOW HIS ROTARY DREAM". Although he is soft spoken, sober human being, he takes his work very seriously as I have observed during last 2 wonderful years.

Sgt.-At-Arms Rtn. Siddharth Shah was always in the news with a lovely Mini-Roster prepared at a short notice of only 4 days and a nerve-biting accident which made him absent for quite sometime with some nice permanent changes in his life. He is going up the ladder and taking up a slot of Treasures we expect something outstanding from him.

Club Service Director Rtn. Arvind Kumar has always been a picture of confidence; a thinking personality and an intelligent human being. Always ready to take up any task whether it is related to Pulse Polio or MAMTA project or our Regular Fund Raising. He is taking up the charge of Vice-President - I wish him more laurels during next year.

Community Service Director Rtn. Mukund Jariwala was always a restless person for all Rotary Work. We gathered good momentum during his year during 2 P.P.I. days, MAMTA Project and specially for Organising such a beautiful Fund Raising Programme - A Parsi Comedy by Yezdi Karanjia Group. He has always been great help to everyone in the club. My personal thanks to him.

Vocational Service Director Rtn. Dr. Sunil D'Souza - Hats off to him for all the outstanding work done like Vocational Awards to Ms. Christian and Shri Naik for their respective achievements, Vocational Support to lovely little kids of MAMTA, Counselling against DRUGs at Govt. Girls Polytechnic, etc. I found him to be indomitable whenever work was involved; a perfect executor; loaded with work, he always comes out winner - He is also going up as President - Elect during New Year. I wish him a very Happy Rotary Year Ahead.

International Service Director Rtn. Dr. Ajay Bhardwaj is always a thoroughly disciplined rotarian, good organiser and an affable person. Participation in IYE and GSE Programmes wouldn't have been possible without him. TRF contribution also increased due his efforts. Congratulations to him. And believe me, they are very good hosts, too.

How can I forget the Charter President-cum-IPP Rtn. Jayesh Dhamanwala - His perfect guidance was not just a necessity; it threw a lot of avenues open for club during my year as well as coming year.

We have always had the MAN BEHIND THE SCREEN pulling the right strings at the right time - GGR Hitesh Jariwala - A Great Resource Person, Perfect Information was always available from him whenever we were short of ideas or not finding the missing links. Our very special THANKS to him and Ann Bhishmaben for participating with us throughout this year.

There were some Financial discrepancies which are now sorted out, and as of this moment, club has no accounts payable. Now, at the end of this year, we have a Fixed Deposit of more than Rs. 1 Lac for Club Projects and other club activities.

I also wish to remember here all of those without whose help all these activities might not have been carried out so easily.

Last, but not the least, I wish to inform you all of my special gratitude to DGN Prafull Bhatt and Rtn. Harshidaben Bhatt for all the help & blessings they have showered on our young club throughout the year, despite going through the worst of the patches in their respective personal as well as Rotary Life. I wish them good wishes during this coming preparatory year and a GLORIOUS YEAR during his tenure as DG.

Lastly, I thank my Wife Damyanti and my children for extending whole hearted support in my endeavour of service through Rotary.

Rtn. Mahendra Kajiwala

ACTIVITY REPORT 1997-98

BY SECRETARY RTN. ANAND ACHARYA

I present before you an Activity Report for Rotary year 1997-98 of ROTARY SURAT RIVERSIDE and feel proud while doing so as our club excelled, survived & strengthened under the Stewardship of President of Mahendra Kajiwala. Details may sound boring to some but it involves lot of pain, perspiration and perseverance [and persuasion, wherever necessary] of my fellow rotarians :

The year began on a perfect note as PDG Jagmohan Katakia as Installing Officer gave a real morale boosting speech which literally enthralled the audience.

[1] CLUB SERVICE : RTN. ARVIND KUMAR

[a] ATTENDANCE : We improved upon last year due concrete efforts by Rtn. Jitendra Kadiwala & Rtn. Manoj Patel.

[b] FELLOWSHIP : It got strengthened due some beautiful events such as : Cricket Match, Housie Game, Antakshari, One Minute, Made for Each Other, Garba events. Could I mention here again that the major contribution was from our President Mahendra Kajiwala.

We were also visited by quite a no. of International Rotarians.

[c] PROGRAMME : We tried to balance all 4 avenues of service by mixing all of them judiciously during each month and it really become a perfect cocktail. We had some of the stalwarts as speakers to our weekly meetings from Different Segments of Society : Shri D. A. Desai - Ex-Justice, Supreme Court of India; Shri Rupin Patchigar - Past President - The Southern Gujarat Chamber of Commerce & Industry [SGCCI]; Shri Hirabhai Gandhi - Past Prsident - SGCCI; Shri Vasantbhai I. Bachkaniwala - IPP - SGCCI; Shri Prem Sharda - Prsident - SGCCI; Shri Rajendra Chokhawala - Vice President - SGCCI; Late Shri Rameshbhai Gajiwala; Shri C. D. Kaishik - Regional Commissioner of Provident Fund; Mrs. Rafat Naeem Kadri & Shri Janak Desai from The Times of India; Shri Darshan Desai, Chief Reporter, Vadodara from Indian Express; Shri R.M.Upadhyay - Addl. Collector - NARMADA, etc.

We also held a lovely Parsi Comedy by Yezdi Karanjia Group as fund raising programme for some of our club projects and it was a success story, too like all other programmes - Special Thanks to Rtn. Mukund Jariwala & Rtn. Stanley Martin.

- [d] **MEMBERSHIP PROMOTION & RETENTION** : Membership Promotion was done well and we inducted 3 more new members & 1 Honorary Member [Shri G. C. Raigar - Commissioner of Police] during the year.
- [e] **ROTARY INFORMATION** : It was done regularly due to great help from DGN Prafull Bhatt.
- [f] **DISTRICT EVENTS PROMOTION** : Our club participated in Intercity Goodwill Meet [VAPSIL] at Silvassa; District Assembly at Anand; Polio Plus Zonal Meet at Daman; Public Relation Meet at Ankleshwar; District 3060 Conference [HARMONY] at Vadodara, etc.
- [g] **SPORTS** : We participated in Cricket Match organised by District and lost brilliantly against Rotary Club of Udhna unlike last year. Best Golden Moment came when we became **CHAMPIONS** in Table Tennis Despite having an almost Wild Card Entry. Three Cheers for Rtn. Myden Lokhandwala, Rtn. Siddharth Shah & Rtn. Mukund Jariwala. One BIG Cheer for Rtn. Ubeyy Lokhandwala of Rotary Club of Udhna, too - as it was he who informed us about such an event taking place. We have always had a close help from Rotary Club of Udhna - keep it up, our Sponsors !!!!

[II] COMMUNITY SERVICE : RTN. MUKUND JARIWALA

- [a] **DRUG ABUSE PREVENTION** : Dr. Sunil D'souza did a marvellous job of doing the same alongwith Dr. Timir Shah, a young psychiatric of Surat, at Govt. Girls' institution. It was really informative and mind-boggling, too.
- [b] **CLEAN & GREEN** : During the course of last year, our club also participated in tree plantation at M/s. Flexicons Ltd., Sachin which was attended by lot of rotarians, anns and annets of the club.
- [c] **POLIO IMMUNISATION** : We have done a great job once again under Rtn. Srinath Iyengar, we are unfortunate to miss him this year, too, as he is abroad to pursue his career goal, by visiting schools and inviting students to join us as volunteers. We got almost 100 students for this task. With the help of them and a wonderful planning in Pandesara Zone by Rtn. Srinath and a perfect support by Surat Municipal Corporation, we over-achieved our targets. One of the areas of this Zone was Siddharth Nagar, primarily a population of Oriya Migratory Workers - The basic problem for them as well as us was : We could not communicate to each other

and then comes the help from Rtn. Arvind Kumar in the form of their mother-tongue properly communicated to one of the teachers of that area and then there were queues outside the booths for Polio immunization.

- [d] An Over Head Projector was presented to MAMTA as an Audio-Visual Aid for Mentally Handicapped Children and a Donation was also made by our then DG Dr. Manoj Desai. We also participated with ASHA VOCATIONAL TRAINING CENTRE by buying Greeting Cards Screen Printed by Mentally Handicapped Children.
- [e] We also participated in a joint meeting held by 7 clubs to felicitate various organisations of Surat who have done commendable service to the society during last 50 years and beyond.
- [f] We also helped Jain Social Group to raise for one of their hostels.

[III] VOCATIONAL SERVICE : RTN. DR. SUNIL D'SOUZA

- [a] VOCATIONAL AWARDS : With the help of Rtn. Arvind Kumar and Rtn. Dr. Sunil D'souza, we could present vocational awards to 2 persons for achievement in their respective fields of teaching and corporate world. Awards were presented at the hands of PDG David Holmes of Dist. 1010 - Scotland who was our guest on that day. Awardees were : (1) Ms. Yerunishaben Christian for Complete Dedication to Teaching & (2) Shri N. P. Naik for outstanding contribution to the Steel Industry for the last 60 years.

[IV] INTERNATIONAL SERVICE : RTN. DR. AJAY BHARDWAJ

- [A] Rotary Foundation : Who would not get attracted to a luring scheme floated by then DG Dr. Manoj Desai? We also participated in Give-N-Get Scheme by contributing Rs. 30,543/-. Due participation in this scheme, we now have additional 2 subsidized Paul Harris Substaining Members [PHSM] and 1 Paul Harris Sustaining Member [PHSM].
- [b] We interviewed candidates for GSE Team and nominated one candidate.
- [c] We hosted a member of GSE Team from R.I. District 6330 - The Host was a family of our President Mahendra Kajiwala. We also had joint meeting with 2 other clubs - Rotary Club of Udhna & Rotary Club of Surat West to felicitate the entire GSE Team and it included cultural programmes by our members, anns, annets & GSE Team members as well as IYE Students Present in town.

[d] We also participated in IYE Team Members Selection by nominating one member from our club.

I am ending the year on a HAPPY NOTE as we have now got a fund of more than Rupees One Lac in the form of Fixed Deposit for Club Projects.

I was well advised not to become sentimental at the end of this lovely tenure as Secretary of the Club. It was a decent beginning and a marvelous end.

I made some ever-lasting friendships during the year; which became possible only due to Rotary. For me, Rotary really made this world a GLOBAL VILLAGE for me.

My special Thanks to DGN Prafull Bhatt and Rtn. Harshidaben Bhatt for a perfect support throughout the year; They were in the role of real friend, philosopher & guide for me and for my club.

A real heartfelt thanks to President Mahendra Kajiwala for guiding me throughout for a friction-free year and a perfect sailing despite some strong winds.

How can I forget my exact alter-ego for all rotary work, Rtn. Jugalkishor Shinglot? He made my life a lot easier by doing practically everything which I didn't do; which I probably never knew how to do it and may be knowingly or unknowingly never wanted to do it myself. I am grateful to this brilliant colleague of mine.

LASTLY, my wife Sangeeta, for all she has done to keep my life just as comfortable as it was before I took charge as secretary of this demanding club [Our Chief Guest knows why am I mentioning the word "demanding" here]. She never let me realise as to how many times she must have missed me due to my absence. Being a Professional Engineer herself, it was really a tough job for her, too. THANK YOU - MY BETTER HALF.

GOOD LUCK TO MY SUCCESSOR RTN. JUGALKISHOR SHINGLOT.

Rtn. Anand Acharya

BOARD OF DIRECTORS

Year 1998-99

President	:	Rtn. Vishal Sinha
President Elect	:	Rtn. Dr. Sunil D'Souza
Vice President	:	Rtn. Arvind Kumar
Hon. Secretary	:	Rtn. Jugalkishor Shinglot
Hon. Treasurer	:	Rtn. Siddharth Shah

DIRECTORS

Club Service	:	Rtn. Amit Adhiya
Vocational Service	:	Rtn. Mdyen Lokhandwala
Community Service	:	Rtn. Stanley Martin
International Service	:	Rtn. Sanjay Pandya
Sgt.-At-Arms	:	Rtn. Manoj Patel



Year 1997-98

President	:	Rtn. Mahendra Kajiwala
President Elect/	:	Rtn. Vishal Sinha
Vice President	:	
Hon. Secretary	:	Rtn. Anand Acharya
Hon. Treasurer	:	Rtn. Jugalkishor Shinglot

DIRECTORS

Club Service	:	Rtn. Arvind Kumar
Vocational Service	:	Rtn. Dr. Sunil D'Souza
Community Service	:	Rtn. Mukund Jariwala
International Service	:	Rtn. Ajay Bhardwaj
Sgt.-At-Arms	:	Rtn. Siddharth Shah

The Freewheel Gallerio

"The Big Rocks of Life."

An expert on time management was speaking to a group of business students and to drive home a point, used an illustration. Those students would never forget the underlying message. After I share it with you, you will never forget either.

As this man stood in front of a group of high powered over achievers, he said "Okay, time for a quiz." Then he pulled out a one gallon wide mouth glass jar and set it on the table in front of him. Then he produced about a dozen fist sized rocks and carefully placed them, one at a time, into the jar. When the jar was filled to the top, and no more rocks could fit inside, he asked "Is this jar full?" Everyone in the class said "Yes!" Then he said "Really?" He reached under the table and pulled out a bucket of gravel. Then he dumped some gravel in and shook the jar causing pieces of gravel to work themselves down into the spaces between the big rocks. Then he smiled and asked the group once more "Is the jar full?"

By this time, the classroom was on to him. "Probably not", one of them answered. "Good", he replied. And he reached under the table and brought out a bucket of sand. He started dumping the sand in and it went in all the space left between the rocks and the gravel.

Once more he asked "Is the jar full?" "No", the class shouted. Once again he said "Good". Then he grabbed a pitcher of water and began to pour it until the jar was filled to the brim. Then he looked up at the class and asked "What is the point of this illustration?" One eager high achiever raised his hand and said, "the point is no matter how full your schedule is, if you try really hard, you can always fit some more things into it."

"No", the speaker replied. "That's not the point. The truth this illustration teaches us is if you don't put the big rocks in first, you will never get them in at all."

The title of this article is "The Big Rocks of Life." What are big rocks in your life? A project that you want to accomplish, your faith, your education, your finance? A Course? Teaching or mentoring others? Service to mankind? Remember to put the big rocks in first or you will never get them in at all.

So tonight when you are reflecting on this short story, ask yourself this question. What are the Big Rocks in my life?

Put those in your jar tomorrow.

- Contributed by Rtn. Arvind Kumar

HINDI VERSION OF WINDOWS 97

Microsoft in India

Bill Gates was in India a few months ago. He announced that Microsoft plans to release a windows version in Hindi

Here are some windows '97 related terms that may be used in the (Bambaiya) Hindi version of

KHIDKIYAN 97 :

Phaail = File

Bachao = Save

Aise Bachao = Save as

Subko Bachao = Save All

Mujhe Bachao = Help

Dhoondo = Find

Firse Dhoondo = Find Again

Hilao = Move

Daak = Mail

Daakiya = Mailer

Pass se dhekho = Zoom

Duur se dhekho = Zoom Out

Kholo = Open

Bandh Karo = Close

Naya = New

Khatara = Old

Badli Karo = Replace

Bhaago = Run

Chhaapo = Print

Dekh Ke Chhaapo = Print Preview

Kaapi = Copy

Kaato = Cut

Chipkao = Paste

Payshul Chipkao = Paste Special

Goli Maaro = Delete

Nazaara = View

Hathiyaar = Tools

Hathiyaar Khambha = Toolbar

Khuli Chaadar = Spread Sheet

Futaas Ki Goli Kha = Exit

Ped = Tree

Thooso = Compress

Choocha = Mouse

Tik-Tik Karo = Click

Idhar-se-Udhar-Udhar-se-idhar =
Scrollbar

Bhejo = Send

Aage = Forward

Pichhe = Back

Phulao = Expand

Koochal Do = Collapse

Likho = Write

Dikhaao = Show

Jawaab Do = Reply

Paisa Bachao = Save Money

Talaash Karo = Find

Aayat Karo = Import

Nikaas Karo = Export

Phirsay = Edit

Parda Rakshak = Screensaver

Saath Jodo = Attach

Kachraa Peti = Recycle Bin

Aur Koi = Other

A Ba Ka Da Thik Thak =

Spell Check

Isko Kya Kehte Hai = Thesaurus

Maahiti Ghar = Database

Chitthi = Memo

Kamal Ke Phul Ki Chitthi =

LotusNotes

Ullu Ka Pattha = Error

Contributed by Rtn. Anand Acharya

THE TEN COMMANDMENTS OF PUBLIC SPEAKING

Are you afraid to give a speech ? Most people are. Here are some ways to cope with the anxiety.

1. Be well prepared but don't try to memorize your speech. Whether you read it or make notes and speak extemporaneously, rehearse your speech once or twice.
2. Grab the audience's attention by opening with a joke, a moving personal story, or a relevant anecdote. Don't make it too controversial; if you antagonize your audience right away, you may never win them back.
3. Organize your speech by asking yourself, "If I could leave my audience with one main idea, what would it be ?" Then focus on that idea, supporting it with no more than four secondary points." All of your facts and anecdotes should relate to at least one of these points.
4. When you arrive at the room, make sure that the sound system is working properly.
5. Take advantage of your pumping adrenalin. Use the energy and excitement to help project your ideas forcefully. But calm yourself with a few deep breaths before you start speaking.
6. Oddly enough, if you acknowledge your nervousness to the audience, there's a good chance that you'll defuse it.
7. Don't worry about being boring. Focus instead on the importance of what you are saying. You're there to communicate ideas - not to be judged on your performance.
8. Watch your posture. If you stand straight, you'll automatically feel and look more self-assured.
9. A comforting fact - most audiences report that they notice little anxiety in speakers. So don't compound your anxiety by thinking everyone can see your trembling legs.
10. During a speech, don't think too ahead of what you are speaking. Just what next you have to speak.

Contributed by Rtn. Arvind Kumar

READER'S DIGEST

HOW IS IT DONE ?

Neon : Creating pictures and words with light.

Neon lights create gaudy pictures and spell out brand names on advertisements the world over.

Unlike the traditional electric light bulb, neon light in the form of thin tubes which can easily be shaped into lettering and other intricate outlines.

To produce their distinctive light, they exploit what is called 'electric discharge through gases.' Ordinarily, gases do not easily conduct electricity - they are good insulators. They can, however, be made to conduct electricity if their pressure is lowered and a high voltage is applied.

In the late 19th and early 20th centuries, scientists investigating electric discharge through the rare gas neon at low pressures, first observed the striking red-orange glow the gas gives out.

To create neon light, electricity is applied to the ends of a glass tube filled with neon. Atomic particles called electrons stream from one end of the tube to the other, and on their way they collide with atoms of neon. As a result of the collisions, electrons orbiting within the neon atoms are knocked out of orbit. They acquire extra energy from the impacts, just as a billiard ball acquires energy when struck by another. As they return to their original orbit, they give out their surplus energy as electromagnetic radiation.

This radiation has a frequency which lies in the visible light range and you see it as a brilliant red-orange glow.

When other gases are used in tubes, a similar process occurs. But the electrons give off radiation at different colours. Helium gives a golden - yellow light and krypton a pale violet. Other colours are produced by fluorescent materials in tubes containing mercury or argon, sometimes in combination with coloured glass.

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